

# SCHOOL-BASED MANAGEMENT TEAM (SBMT) MEETING

## Agenda / Minutes

<b>Location:</b>	CHS 195 Museum Room	<b>Time:</b>	2:40	<b>Date:</b>	9/11/14	
<b>Timekeeper:</b>	M. Luongo	<b>Facilitator:</b>	M.Luongo	<b>Recorder:</b>	A. Yeostros	
<b>Meeting Purpose:</b>	Monthly Meeting					
Time	Topic	Related SCEP Tenet	Purpose*	Discussion Leader	Desired Outcome	Notes
2:40-3:10	<p>New Business</p> <ul style="list-style-type: none"> <li>• Updates:</li> <li>Mrs. Banas IB update</li> <li>Administrator BTF</li> <li>PTSCO (see attached)</li> <li>Parent Facilitator (see attached)</li> <li>Health and Wellness</li> <li>Student Council</li> <li>SOS (math/science)</li> <li>Peer Tutoring LOTE</li> <li>Fruit Belt Coalition</li> </ul>		informati onal	T. Hamilton M.Luongo A. Yeostros	Inform members of school happenings	<p>NNPS- \$400 dues Schools are asked to become members by the family engagement office Details will be provided next meeting</p> <p>E. Banas IB Academic Honesty policy Academic honesty packet We need to develop a school policy per IB Packet provided of samples of policies in other schools Plan: (homework) Read the samples and brainstorm in October meeting, plan to generate in the November meeting</p> <p>Principals Report: Additional hirings, open position STARS ELA. Overall staffing went up, full time social worker, full time SST chair. Two teachers were laid off and replaced.</p> <p>Assistant Principal :The district Big Rocks Using data driven instruction, administration classroom visits daily, administration leading meetings Schools need to have instructional big rocks: (ours to be refined) Use DDI, embracing essential teaching practices, infusing IB approaches to learning and ways of knowing into classroom practices PTSCO: has not met yet Parent Facilitator: first DCCP meeting- NNPC membership</p>

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						<p>On BPS website, there is a link for parent complaints that will be read every day</p> <p>Parent Facilitator: Behind the scenes at CHS meetings (would like to schedule) Would like to plan for end of September Predominately for middle school students, possibly new grade 9 students</p> <p>Would also like to do asset mapping, what do parents do and how do we get information, allowing us to tap into parent resources for events such as party in the hall.</p> <p>After school programs, will need to find parent resources to help teach, etc Six weeks starting in October</p> <p>Discussion of PiLote, starting up SOS and funding</p> <p>Student council- Will start September 25, teachers will receive emails regarding homeroom elections</p> <p>Questions from new parent regarding SCEP, our DTDSE Self Review last year drove what portions we addressed in the SCEP. We are not included in many of the processes of other schools as we are in good standing</p>																				
3:10-3:20	Meeting Dates for the year Meeting dates: Second Thursday of the month, rotate afternoon and morning		planning	M. Luongo		<p>Future Dates:</p> <table> <tr> <td>10/9</td> <td>7:15</td> <td>4/9</td> <td>7:15</td> </tr> <tr> <td>11/13</td> <td>2:40</td> <td>5/14</td> <td>2:40</td> </tr> <tr> <td>12/11</td> <td>7:15</td> <td>6/11</td> <td>7:15</td> </tr> <tr> <td>1/8</td> <td>2:40</td> <td></td> <td></td> </tr> <tr> <td>2/12</td> <td>7:15</td> <td></td> <td></td> </tr> </table>	10/9	7:15	4/9	7:15	11/13	2:40	5/14	2:40	12/11	7:15	6/11	7:15	1/8	2:40			2/12	7:15		
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						3/12 2:40
<b>Meetings Minutes:</b>						

<b>Recommendations to be shared with the Board of Education:</b>

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