

City Honors School

International Baccalaureate Diploma Program

Being an IB Diploma Candidate at City Honors is not easy. However, nothing worth having ever comes easy. Choosing this path will be challenging, but the rewards at the end are invaluable. The most important result will be that the transition to college will be very smooth and you will be well prepared for the rigors of that challenging environment.

Students who choose to become IB Diploma Candidates make a commitment to work as diligently as possible, with the goal of obtaining the IB Diploma. IB requires that students remain in “good standing” throughout their participation in the program. Good standing means that a student adheres to the school’s Academic Integrity standards (found in the student handbook), maintains good attendance, is not excessively tardy, and follows the requirements of the program and each of his/her IB courses.

Specifically, each IB Diploma Candidate is expected to:

- Come to school on time and not be late to classes.
- Adhere to the school’s Academic Integrity standards and act with integrity and honesty.
- Do their best to exemplify all 10 IB Learner Profile Traits.
- Understand what academic honesty is, as well as what constitutes malpractice according to IB.
- Not be excessively absent from school or a particular class (missing more than two or three classes per quarter is not acceptable unless, of course, there are extenuating circumstances).
- Never skip a class or be truant from school.
- Manage time efficiently.
- Work to full potential.
- Turn in all work in each class ON TIME.
- Be prepared for every class.
- Participate in classroom discussions.
- Make up work in a timely manner, if absent.
- Meet or exceed the requirements of each teacher.
- Stay in good standing at school and in each class.
- Ask questions when something is not understood.

Also, all IB Diploma Candidates agree to:

- Check the City Honors IB blog (at least) on a bi-weekly basis (ibcityhonors.blogspot.com).
- Use the ManageBac website to log CAS hours, reflections, and learning outcomes on a consistent basis (at a minimum, every three weeks).
- Use the ManageBac website for other IB related tasks when informed to do so by the IB Diploma Coordinator.

Also, **all IB DP candidates and all parents**, agree to:

- Read the following documents on the City Honors IB blog by June 27th:
 - IB Regulations document (found under “Misc IB Documents” link)
 - City Honors CAS Handbook (found in CAS folder link)
- AND the ManageBac DP Student Guide (found at cityhonors.managebac.com).

Success in the IB Diploma Program requires that the student, his/her parents, teachers, and the IB Diploma Coordinator all work together to ensure the student's success in the program. Parents are also encouraged to check the City Honors IB blog for updates on CAS opportunities and to read over the documents that students have been asked to study.

Additionally, each IB Diploma Candidate is responsible for:

- **Perform ongoing (1-2 hours a week minimum) Creativity, Service, and Activity experiences throughout the two years of the program.** These hours must be reflected upon in an ongoing basis. There should be an even distribution between the three strands. (When calculating 1-2 hours a week over the 18 months, that equals approximately 50 hours in each area). Each experience must include documentation and reflections. A CAS project must be performed and each of the seven (7) learning outcomes must be met at least once.
 - at LEAST 50 hours (including documentation and reflections) must be completed by the end of May in Junior year.
- Writing an Extended Essay of 3000-4000 words and meeting the deadlines set for the Extended Essay (exact dates TBA).
- Successful participation in the Theory of Knowledge course [offered in a one period ACE or BDF schedule over the two years of the program].
- Meeting deadlines and requirements for all IB courses.
- Complying with the expectations of each IB teacher (as listed previously in this document and in the syllabi of each class).
- Following all other expectations previously listed on this document.

I have carefully read through this agreement and understand, and agree, to the terms of this document. Furthermore, I understand that, among other consequences, I can be transitioned from the IB Diploma Program at City Honors School if I do not abide by this agreement.

Student Signature

Date

I have carefully read through this agreement. I agree to work cooperatively with my child, his/her IB Diploma teachers, the IB Diploma Coordinator, and administration to support my child in the IB Diploma Program. Further, I understand what is expected from me as a parent, as well as my son/daughter as an IB Diploma Candidate (including that my child can be transitioned from the IB Diploma Program at City Honors School if he/she does not abide by this agreement).

Parent Signature

Date