



Acceptable Use Policy (AUP) for Information Technology for Students

The computers and networks of the Buffalo Public School System (BPS) are intended to foster a productive academic environment for students. This Acceptable Use Policy (AUP) outlines the responsibilities of students using the District's computer network resources. The use of these network resources is a privilege, not a right. Students are expected to adhere to the following rules when using the computers, networks, equipment, and supplies of the Buffalo Public School System:

I. AUP and the User

- Students will respect the privacy of others and the security of the Buffalo Public Schools System.
- Students will use only their own user ID and password and will not access the system with someone else's credentials.
- Students will keep their passwords confidential.
- Politeness and appropriate language are expected at all times. Offensive and abusive messages are prohibited.
- Students will not modify the device or alter its appearance.
- Students must promptly report inappropriate messages received to a teacher, building administrator, or the system administrators.
- Students should not disclose personal information such as addresses, phone numbers, passwords, or financial information to others. Posting private information about another person is prohibited.
- Students will not disrupt, interfere with, or destroy technologies like networks, equipment, or information.
- Students will not access, store, or transmit information that is hateful, harassing, insulting, offensive, false, defamatory, sexually explicit, obscene, or otherwise inappropriate. Vandalism will result in the revocation of privileges to the District's computer network resources. Vandalism is defined as any malicious attempt to harm or destroy data or equipment on any computer network.

II. AUP: Ethics and Scholarly Use (Intellectual Freedom/Copyright)

- Students will not interfere with the academic or work activities of others.
- Students will respect the copyrights and licenses of software and information.
- Students will not violate copyright laws or licensing agreements by copying, downloading, installing, or distributing software.
- Students will adhere to copyright laws and will not duplicate, distribute, or send information unlawfully or without permission.
- Students will not knowingly participate in any chats using BPS credentials on BPS equipment or network without the direct guidance and presence of a BPS staff member.

III. AUP and System Security

- Students will not use or add any methods or tools to evade or interfere with any security measure or feature that is designed to guard, track, or limit access to information (for example, do not use a web proxy server to circumvent Buffalo Public School System web content filters).
- Students will not alter or attempt to access technology devices including the network for which they do not have permission.
- Students will avoid software or equipment that can harm technological devices or the network by hacking or damaging it.
- Students will refrain from using or adding any tools or devices that would prevent Buffalo Public School System staff from accessing information.
- Students should use computers and the network for academic activities only – not for playing non-academic games or for prohibited or illegal activities.



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- Students will not access the Internet from Buffalo Public School System facilities unless logged in with their BPS credentials.
- Students will respect the privacy and security of data and will not misuse it or assist others in doing so.
- Students will not share information with anyone that could enable them to breach the computers or networks of the Buffalo Public School Systems.
- Students will protect the device and equipment that they have been issued or loaned from being lost, stolen, damaged, or used without permission.
- Students, including Parents/Caretakers, will notify a teacher or administrator if any loss, theft, unauthorized disclosure, or unauthorized access occurs.

Students will receive access to the District's network resources unless a parent/guardian explicitly indicates the student should not have access to the District network resources. In this instance the District will attempt to provide other resources to meet the learning needs or the guardian will need to provide alternative means to access the resources provided to other students. District resources include access to Microsoft services and Google Workspace for Education and it's additional services (i.e. youtube, maps, search, earth) . More info: https://workspace.google.com/terms/education_terms/

Note: The Buffalo Public School System monitors its computers and networks, in accordance with the Child Internet Protection Act (CIPA) and has implemented safeguards to protect information as it is stored, transmitted, and displayed. Students should have no expectation of privacy when using Buffalo Public School System computers and networks.

Scope and Sanctions This policy applies to all students at the Buffalo Public School System. A violation of Buffalo Public School System policy may lead to loss of computer privileges and/or disciplinary action. Under certain circumstances, violations of Buffalo Public School System policy may give rise to civil and/or criminal liability. The Buffalo Public School System may also pursue legal action as deemed appropriate against individuals for unauthorized access, use, or destruction of information assets.

By virtue of the authority vested in the Superintendent of Schools under Board of Education Policy #1420, I hereby enact the foregoing procedure governing acceptable Internet use and revoke all prior versions of the district procedure on that topic.

Dr. Ebony E. Prophet-Bullock , Interim Superintendent of Schools

(Document Effective - August 2025)

By signing this policy, I understand that this signed agreement aligns with the use of any BPS issued technologies for student duration in the District. The Parent /Caretaker and student agree to adhering to the following policies: #8271 -- Internet Safety/Internet Content Filtering Policy, #7315 – Student Acceptable Use Policy ,#7316 Student Use of Personal Technology and #7550 Dignity for All Students

Parent/ Caretaker Name [please print] _____

Student Name [please print] _____

Parent/Caretaker Signature _____

Student Signature _____

Building: BPS #195, City Honors Homeroom: _____ **DO NOT SUBMIT - YOU WILL EXCHANGE THIS COMPLETED, SIGNED PAPER FOR YOUR LAPTOP!**